



**OPERATION SEND THE LIGHT  
SHORT TERM MISSION TRIP**

**APPLICATION**



Dear Fellow Missions Goers,

Thank you for your interest in applying for a 2008 short-term mission trip. Short-term missions have proven to have a vital role in reaching the nations with the gospel. At KPC, we are working hard to align our trips with our overall strategic plan and have carefully selected our trips with this in mind. We want to be as effective as possible and to assure the best stewardship.

Please realize that spaces on trips are limited, and that we take the application process and trip preparation seriously. We trust the process will help us discern together whether it is the Lord's will for you to join a trip at this time.

This year's theme is "Go" and is based on Matthew 28:19. The focus is on everyone in the church going to the nations in whatever role God has for them—and going domestically as well as internationally. We will all experience challenges, but as we go, each of us will experience God in a new and deeper way, regardless of the outcome. Another assurance is that something fruitful will certainly happen. We know no trip is in vain, because Jesus is not going to frustrate us but fulfill the command he gave us.

I am trusting God to give you a trip that has successful gospel proclamation and gives you a deeper experience of God in a personal way.

Thanks for serving the Lord in missions with the KPC family.

For Jesus, let's go!

Pastor Bruce Anderson  
Associate Pastor for Evangelism, Discipleship, and International Ministries

# **Kempsville Presbyterian Church International Ministries—Operation Send the Light**

## **SHORT TERM MISSION TRIP PURPOSES & POLICIES**

### **PURPOSES**

- To come alongside our long-term workers and serve them.
- To mobilize KPC to move into God's purposes for their role in International Ministries—both at home and abroad.
- To share the Good News of Jesus Christ.
- To discover, in any culture, what questions they ask about God.

### **POLICIES**

Kempsville Presbyterian Church will offer and promote short-term mission trips each year. Eligibility and acceptance for these trips will be based on the following:

- A personal relationship with Jesus and commitment to further His Kingdom, as well as having a vision consistent with that of KPC.
- A servant's heart, humble spirit, and submissive attitude.
- Attendance to 4 of 5 (minimum) team meetings.
- An ability to be flexible in all situations.
- An understanding that cross-cultural ministry often places participants in situations where standards for accommodations, food, and other amenities may be far below those to which we are accustomed and a willingness to cheerfully accept the provisions offered.
- Fulfillment of all requirements for visa, passport, and immunizations.
- Submission of a completed KPC Application and Consent & Release Form.
- Meeting all financial requirements for the trip within designated time frames.

### **NEW POLICIES IN COMPLIANCE WITH IRS REGULATIONS**

- 100% of trip finances are due six (6) weeks prior to trip departure. Individuals unable to make this deadline will not be able to participate in the trip.
- In the event that an individual is unable to participate in a trip for any reason, any monies submitted to KPC for that individual will be applied to the team account unless a written request for refund is sent by the donor.
- Any monies contributed to KPC for a team/individual account cannot be used outside the designated calendar year for team or individual use on another trip.
- For airfare tickets, non-refundable deposits will be due at time of purchase, or a ticket will not be purchased for the individual.

\*KPC withholds the right to withdraw any team member at any time for inability to meet financial requirements or the policies stated above.

# Operation Send the Light

Short Term Mission (STM)

## APPLICATION

Kempsville Presbyterian Church

NAME \_\_\_\_\_

(As it appears on your passport)

DATE OF BIRTH \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

CHURCH \_\_\_\_\_

ARE YOU A MEMBER? \_\_\_\_\_

EMPLOYER \_\_\_\_\_ HOW LONG? \_\_\_\_\_ PHONE \_\_\_\_\_

PASSPORT NUMBER \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

(If you don't have a passport, apply as soon as possible.)

STM you're applying for: \_\_\_\_\_

Please place photo here

**Email attachments are preferred!** tina@kpc.org

**Applications will not be accepted without a photo**

Photos will be returned at request

### MEDICAL INFORMATION

1. Any major illness during the past year?      Yes    No    If yes, please explain:
2. Do you take medication regularly?              Yes    No    If yes, please explain:
3. Any allergies?    Yes    No    If yes, please explain:
4. Is your tetanus shot current?                      Yes    No    If no, when will you update it?
5. Have you been treated or hospitalized for a mental or emotional condition in the last 5 years?  
Yes            No            If yes, please explain:
6. Have you checked with your health care provider regarding this trip?    Yes    No
7. Any physical limitations/disabilities?            Yes    No    If yes, please explain:

8. Your blood type: \_\_\_\_\_
9. Do you have adequate medical insurance? Yes No  
 Company \_\_\_\_\_ Policy No. \_\_\_\_\_
10. Who would we contact in case of an emergency?  
 Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_

### BACKGROUND INFORMATION

1. Do you speak a language other than English? Yes No  
 If yes, what language(s)? \_\_\_\_\_ Degree of fluency? \_\_\_\_\_
2. What previous overseas travel, mission's projects or experiences have you participated in?  
 Please indicate when, where, and with whom you traveled.
3. On a separate sheet, briefly describe your relationship with Jesus Christ.
4. On a separate sheet, briefly describe your activity in the church.
5. On a separate sheet, briefly state why you want to go on this assignment and how you hope to use your cross-cultural experiences when you return. **(Part of this statement will be published in the KPC Team Sender).**
6. Do you have musical ability? Yes No If yes, what instrument?  
 Do you sing? Yes No If yes, what part?  
 What other skills or talents can you contribute? Be specific:
7. Have you had any training in evangelism or leading Bible studies?
8. Have you taken First Aid training? Yes No Type: \_\_\_\_\_

## REFERENCES

Who are three people in the church family who know you and would be references for you?

|      |       |
|------|-------|
| Name | Phone |
| Name | Phone |
| Name | Phone |

## ADDITIONAL INFORMATION

Use the space below to provide any additional information you would like us to know:

I agree to attend designated training sessions and team meetings, to follow the guidelines of KPC International Ministries - Operation Send the Light Short Term Missions, and participate in team debriefing and the fall report-back night to the congregation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Upon completion of the application, Trip Agreement, and Medical Consent forms,  
please return to KPC International Ministries, Attn: Tina Dingman.*

**You will be contacted after your application is reviewed.**

# Operation Send the Light

## MISSION TRIP AGREEMENT

I agree to the best of my ability to fulfill the following requirements in participation with Kempsville Presbyterian Church's International Ministries – Operation Send the Light Short Term Mission trip:

- I will attend a minimum of four out of five team meetings in preparation for my cross-cultural experience.
- I will strive to build and foster team unity by loving and encouraging my team members with the love of Christ, understanding that this is the greatest testimony I can give.
- I commit to read any required reading assigned by my team leaders.
- I understand that I am to raise my own support for this trip.
- I will attend and participate in the fall "Report Back" weekend.
- I have read and agree with the Short Term Missions Trip Purposes, Policies, and Procedures included in my mission trip application packet.

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Date

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Signature

**CONSENT FOR MEDICAL TREATMENT  
RELEASE AND HOLD HARMLESS FOR TRAVEL**

I wish to participate in a Kempsville Presbyterian Church short-term trip for which I will be traveling to and staying in \_\_\_\_\_ during the period from \_\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_.

In consideration of permission to participate in this trip, I, \_\_\_\_\_, being of legal age, do hereby authorize any necessary medical and/or dental treatment on my behalf/on behalf of my minor child \_\_\_\_\_, should I be unable to give such consent. This consent includes reasonable medical and/or dental treatment, including but not limited to diagnostic tests, x-ray examinations, anesthesia, or other procedures which may be deemed necessary to my medical well-being/the medical well-being of my minor child during the duration of the trip.

I certify that I have/my minor child has personal health insurance with:

\_\_\_\_\_  
Company Policy Number

I hereby voluntarily release and hold harmless Kempsville Presbyterian Church, its officers, agents, and employees, from all manner of suits, actions, claims, demands, and liabilities which may arise from my participation/the participation of my minor child's premature return home should this be deemed necessary. I understand that this will be at my own expense should the reason be, as concluded by the leader, my/my minor child's inability to work together with the team in an appropriate manner.

I recognize that conditions in some of the places to which I/my minor child will travel may not be of the same standard as the conditions to which I am accustomed (i.e., political governments and judicial systems). I further realize that there may be certain health and detainment risks as well as other known and unknown risks to me/my minor child and I enter/allow my minor child to enter into participation in this trip with knowledge of this.

I understand that this document constitutes a full and complete waiver of all possible claims, including claims for negligence in personal injury or property damage, arising out of my participation/the participation of my minor child in this trip.

\_\_\_\_\_  
Signature (Parent's signature if under 18) Date

\_\_\_\_\_  
Witness signature Date